In continuation to this office Advt. No. 02/2016 displayed in website on 28/03/2016, applications are invited for the following posts at NIPER-Kolkata to be appointed on purely contract basis for a period of 1 (one) year on monthly consolidated salary.

The Director, NIPER-Kolkata reserves the right to increase, decrease or withdraw any of the vacancies. Further, minimum requisite qualification and experience may also be relaxed for any exceptionally suitable candidate.

1. **Post of Audit & Accounts Officer for NIPER-Kolkata**
   Qualification: A Master degree in Commerce or Business Administration (Finance) with at least 55% marks or its equivalent grade.
   Experience: At least 15 years of experience as Section Officer (Finance)/(Audit)/Assistant Audit & Accounts Officer together in any Organisation under Govt. of India. Preference will be given to those, who are from the Audit & Accounts Department of Govt. of India. Experience/exposure to computer based administrative functioning will be given preference.
   Age: Below 65 years

2. **Post of Section Officer for NIPER-Kolkata**
   Qualification: A Master degree of a recognized university with 55% marks or its equivalent grade.
   Experience in any identical post under Govt. of India, specially, in any educational organization/institution or at least 8 years of experience as office Assistant, Gr-I in any such organisation under Govt. of India. Preference will be given to the candidate having experience in finance and accounts. Candidates must have sufficient knowledge in dealing with RTI related activities and exposure to computer based functioning etc.
   Age: Below 62 years

Remuneration will be fixed as per qualification, experience, credentiality and expertise etc.

Candidates should submit their applications in the enclosed prescribed format and email to registrar@niperkolkata.edu.in so to reach the Registrar within 10 days from the date of the issue of this advertisement, while the hardcopy of the same should reach the Registrar along with all relevant documents within 15 days of issue of the advertisement positively.

Registrar, NIPER-Kolkata